

GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY
CHEERYAL, KEESARA, R.R DIST

MINUTES OF THE MEETING

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| NATURE OF MEETING | GOVERNING BODY |
| VENUE | Board Room |
| FREQUENCY OF MEET | TWICE IN AN ACADEMIC YEAR |
| CONVENED ON (DATE) 05-12-2020 | TIME: FROM 9.00 AM TO 11.30 a.m |
| LIST OF MEMBERS ATTENDED | As per list attached |
| COPIES CIRCULATED TO | All members of the Governing Body |

At the start of the meeting, the Principal informed the Governing Body that the Chairman Sri. G.R.Ravinder Reddy, was unable to attend the meeting due to the demise of one of his relatives. He also conveyed the Chairman's suggestion that Dr.P.G.Sastry be requested to chair the meeting in his absence. The GB offered its condolences to the Chairman and the family members of the deceased person. Dr.P.G.Sastry consented to chair the meeting as requested by the chairman.

| AGENDA POINTS | PROCEEDINGS / DISCUSSION / APPROVALS |
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| 1. To confirm the minutes of last GBM held on 25-01-2019 | The Governing Body confirmed the minutes of the meeting of Governing Body held on 25/1/2019, as circulated previously. |
| 2. To report on Academic and other important activities and events in the college since the last meeting of the Governing Body on 25.01.2019. | <p>The Principal presented a report on the important achievements of faculty. Further, reported Faculty Development Programmes and Workshops conducted by the departments, internships, paid and unpaid, undergone by the students, and campus placements secured by our students.</p> <p>The GB noted the same.</p> |
| 3. To report on staff selection committee meetings and number of faculty recruited since last GB meeting. | <p>The Principal presented a report on fresh recruitments of faculty made by the college since the last GB Meeting through Staff Selection Committee.</p> <p>The GB approved the recruitments of 12 faculty members made by the college.</p> <p>GB suggested that a column be made to indicate from which institute the faculty member is joining us.</p> |
| 4. To report on the number of faculty available, department wise. | The Principal presented a report on the faculty strength of the college, department-wise. |

5. Important communications, policy decisions received from Government/ AICTE etc.

The Principal informed the GB that the following new courses have been started from the current Academic Year

| Programme | Intake |
|------------------|---------------|
| B.Tech (AIML) | 60 |
| B.Tech (DS) | 60 |
| B.Tech (CS) | 60 |
| B.Tech (IOT) | 60 |

The intake in the following programs has been reduced as follows:

| | Original Intake | Reduced Intake |
|----------------|------------------------|-----------------------|
| B.Tech (Mech) | 120 | 60 |
| B.Tech (Civil) | 120 | 60 |
| B.Tech (EEE) | 120 | 60 |

In deference to the suggestion of Governing Body at the previous meeting, the proposed closure of M.Tech CSE program was withdrawn; however its intake was reduced from 30 to 18.

The Governing Body noted with approval the starting of new courses in emerging areas and reduction in intake where admission trend has shown a decline in the past few years.

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| <p>6. To report on staff and faculty that have left the institution since last GB Meeting</p> | <p>The Principal presented a list of faculty members who have left the institution since the last GB meeting. He also informed the GB that long distance of place of residence from the college, the need for a long leave which could not be agreed to, were some of the reasons for the faculty leaving the college.</p> <p>The GB noted this and suggested that a column should be added to the table showing the reasons for leaving the institution, in all individual cases.</p> |
| <p>7. Approval of proposed budget or 2020-2021</p> | <p>The Principal presented the budget estimates for 2020-2021.</p> <p>The GB examined the budget proposals and approved the same.</p> |
| <p>8. Court cases, if any, with the Govt., AICTE etc. including students cases</p> | <p>The Principal informed the GB that there are no court cases with the Government, AICTE, or student cases.</p> <p>The GB noted the same with satisfaction.</p> |
| <p>9. Results in the examinations</p> | <p>The Principal presented the result analysis of the examinations held for final year 2019-2020 students of B.Tech and MBA. The results were ratified by the Academic Council.</p> |
| <p>10. Report on curriculum designed, if any, by various BoS and approved by College Academic Council</p> | <p>The Principal informed the GB that the curricula of various programmes have been revised. These are applicable to students taking admissions commencing from AY 2020-2021 onwards. Accordingly, AR 20 Academic Regulations and program structure will be applicable to these students.</p> <p>GB noted the same.</p> |
| <p>11. Details on the latest state of the art equipment procured since the last GB Meeting</p> | <p>The Principal presented a list of new equipments purchased since in the last GB meeting. In reply to a question by a member, the Principal explained that the department committees</p> |

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| | assessed the need for new/additional lab equipments to meet the requirements specified by accrediting University (JNTUH) for conducting the experiments listed in the syllabus and plan the purchase of such equipments. The proposals are approved by Capital Equipment committee of the college, after evaluation. |
| 12.Accreditation/Certifications, applied / received if any | The Principal informed the GB that there are no accreditations/certifications since the last GB meeting. The application of the college for NBA accreditation of CIVIL Engineering program is pending with NBA due to prevailing pandemic. |
| 13.Proposals submitted for new projects after the last GB Meeting | The Principal presented the details of proposals for new projects submitted to State/Central government organizations. Some of the members suggested that the research proposals made by the college faculty should be innovative, so as to increase the chances of acceptance by the organizations concerned. For this purpose, the college should have a mechanism for reviewing and evaluating the ideas before submitting the proposals. The Principal informed the GB that the R and D committee of the college scrutinizes all proposals and clears the same before submission. |
| 14. Status of implementation of current projects, if any. | The Principal presented a list of on-going projects and assured the GB that the Principal investigators are working on these projects earnestly, so as to complete the projects within the specified time frame. |
| 15. Any other item(s) with the approval of the Chairman | In the course of general discussions, the following suggestions were made. <ul style="list-style-type: none"> • Heads of department should present in detail the significant achievements of their department. • The Alumni of the college should be involved in a variety of activities of the |

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| | <p>college.</p> <ul style="list-style-type: none">• The college should identify a certain number, say five or so, activities which are unique and publicize them as part of its market promotion strategy.• The college can plan a full day informal meeting of the GB members wherein, there can be free flow of ideas, suggestions and proposals for the overall growth and development of the institutions.• The Principal assured the GB that the feasibility of implementing the suggestions will be examined and appropriate action shall be taken. |
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The meeting ended with vote of thanks to the chair.



PRINCIPAL